

Minutes
CINF Executive Committee Meeting
246th ACS National Meeting
Saturday, September 7, 2013
Room 111, Indiana Convention Center
3pm - 6pm

3:00 PM convened by Antony Williams, Chair

I. Introductions

Members:

Antony Williams, Chair
Judith Currano, Chair-Elect
Rajarshi Guha, Past Chair, Fundraising Chair
Leah McEwen, Secretary
Rob McFarland, Treasurer
Bonnie Lawlor, Councilor
Andrea Twiss-Brooks, Councilor, Awards Chair
Charles Huber, Alternate Councilor
Guenter Grethe, Alternate Councilor, MPPG Representative
Jeremy Garritano, Program Chair

Functionaries (non-voting):

Grace Baysinger, Education Chair
Rachelle Bienstock, Chair-Elect 2014
Erin Bolstad, Programming Chair 2014
Svetlana Korolev, Communications & Publications Member
Dave Martinsen, Communications & Publications Chair
Susanne Redalje, Procedures & Bylaws Chair

Guests:

Ben Xue, Vision 2025 Task Force
Bob Rich, Vision 2025 Task Force

II. Division Business

Welcome from the Chair

A. Approval of 2013 Spring Executive Committee Meeting minutes

Chuck moved to approve, Andrea seconded, approved.

Action Item: Leah will send Danielle PDF to post to CINF website

B. Request for new Fundraising Chair for 2014 – Rajarshi Guha

- thank you to Graham for help

- need Fundraising Chair, previous discussion identified Past Chairs as fall-back (Rajarshi 2013, Tony 2014)

Action Item: Tony will follow up with Graham, Phil Heller, or Greg Banik concerning ideas for a new Fundraising Chair.

C. Bisociety Symposium opportunity for 2015 – Judith Currano

- Judith is SLA rep to CINF
- SLA-Boston 2015, theme is chemical health and safety
- ACS fall 2015 also in Boston
- line item budget for \$500 to contribute
- SLA DChem chair is YeLi, need a CINF representative

D. Concept of “Committee Dinners” – Judith Currano

- Planning for 2014, Fall meeting in San Francisco
- CINF membership invited to committee dinner with committee chairs present to solicit broader input and try out committees, include long-range planning

Action Item: Leah will check on deadlines for getting into program, etc

E. Event Planning

- Leah covering 2013 and 2014

F. Webinars – Review of status, feedback – Dave Martinsen

- four so far, technical mostly smooth
- attendance 25-50, positive feedback from attendees
- posted on CINF website and YouTube as well as speakers own sites
- advertised on CHMINF, CCL?, others- SLA member list, CHED, possibly co-host with other divisions?
- suggestion for Programming Committee to brainstorm for more speakers

G. Report from Councilors –Bonnie Lawlor

- Full report in CINF Dropbox folder

Item requiring vote:

- Committee name change: requested by the Division of Colloid and Surface Chemistry to “Division of Colloids, Surfaces, and Nanomaterials”
- DAC polled the 33 Divisions to get their input; ten were neutral by virtual of not responding including CINF; nine reported no objections or no opposition; six oppose the name change; three support the name change.
- Decision: the CINF executive committee directed the Councilors to vote their conscience.

H. CINF Functionaries Communication – Tony Williams

- Several concerns voiced around the current modes of division business communication between functionaries, including use of email, the ACS Network, and file storage via DropBox.
- Also concerns raised about archiving previous materials, currently scattered among various previous systems used (CINF Yahoo, ACS Network, CINF website old and current).

Action Item: The Communications & Publications committee will set up a task force to investigate options for both of these that will be easiest for functionaries for current work.

Action Item: Judith and Leah will follow up with Bonnie as the Division archivist concerning previous materials.

I. Agenda for Open Meeting

- Membership
- Open positions
- Note: will happen at Sunday Reception but not listed in program for this meeting

J. Updates

- MPPG Meeting - Guenter Grethe
 - Presidential Symposium organized by C&EN Editor Maureen Rouhi on Social Networking planned for San Francisco in the Fall
 - 2016 Philadelphia – By the People for the people
 - 2017 SanFran – Smart Materials & Systems
 - 2017 Fall – Chemistry Beyond Walls
- Noordwijkerhout conference in 2014 - Guenter Grethe
 - previously co-sponsored by CINF, CSAT, RSC, others
 - change of organization, proposal to combine with CIC every 3 years
 - question if we want to continue to be involved?
 - we would be obligated for any debt load (~\$30k of \$200k)
 - need to decide in two weeks, or possibly skip 2014?
 - need to confirm financial report and decision deadline

Action Item: Guenter will follow up with the CINF Executive Committee with further information to enable decision of support

K. Outline of budget - Judith Currano

- Draft posted in CINF DropBox
- Traditional format includes notes of changes. Judith will post updated version with updates discussed.
- Motion to approve by Andrea, seconded by Tony. Unanimous approval.

III. Committee Reports

A. Awards – Andrea Twiss-Brooks

- Wert awardee not able to attend, presented at WERM
- 2014 Skolnik Award: Engelbert Zass
- Scholarship Awards, 2 for INDY, 3 for Dallas, 4 San Francisco
- Lifetime Award – Guenter Grethe
- Considering reunion symposium of previous scholarship winners in 2015 Boston (History theme with 250th ACS National Meeting)

B. Communications & Publications – David Martinsen

- Vincent new member, welcome!
- Need additional Webmaster with technical skills
- Need Assistant CIB Editor
- Consider moving XCITR to CINF website for CINF webmaster to administrate

C. Constitution, Bylaws and Procedures – Susanne Redalje

- Committees and Executive Committee members please update your procedures, send updates to Susanne.
- Current version is at:
<http://acscinf.org/content/procedures-manual>
- These are public, keep more specific notes to pass onto incoming chairs.

D. Education – Grace Baysinger

- Still working on XCITR transferring from Fiz Chemie
- CPT – disconnect with CINF, how to follow up
- BCCE – Ye Li interested in running a symposium
- Program in San Fran on MOOCs

E. Finance – Rob McFarland

- Reviewed accounts and mutual funds
- Possibility of Ad hoc committee to review investing funds somewhere else
- Call for Finance Committee: Chair, Chair-Elect, Treasurer, Fundraising Chair

F. Fundraising – Rajarshi Guha/Graham Douglas

- Thank you to Rajarshi and Graham.
- Did not have to pay for Welcoming Reception problem in NOLA, sponsors agreed to roll over for INDY
- Skolnik receptions running in the red after several academic winners (often harder to raise funds)
- Full report in CINF DropBox

G. Membership – Greg Banik

- Report posted in CINF DropBox
- Concerns about falling membership; competition with COMP, programming is somewhat blurring, somewhat still distinct, but membership still not aware of CINF

Action Item: Tony will follow up with Greg to consider options.

H. Program – Jeremy Garritano

- Report in CINF DropBox
- Recorded: Current challenges, Skolniks, Joint CSAT
- Oct 7 abstracts close for Spring meeting

I. Tellers -- Report emailed from Sue Cardinal

- CINF Election 2013
 - Voters: 254 online voters and 13 print voters for a total of 267.
 - Chair Elect 2014: Rachelle Bienstock
 - Secretary 2014-2015: Leah McEwen

6:42 PM adjourn. Tony moved, Grace seconded.